



## Employment Opportunity

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Cathay United Bank is an equal opportunity employer. We're focused on attracting and retaining the best talent to our organization. CUBC is a pleasant place to be because we have leading edge strategies that offer employees a vision of the future and chance to be involved. Currently, we are looking for potential candidates to fill in below role.

### **Bad Debt Collection**

#### **Location: Head Office**

#### Minimum Requirements:

- Holding Bachelor Degree in Law, Banking & Finance, Accounting, or equivalent
- Experience with financial institution, law firm, or MFI is preferred
- Good analytical and interpersonal skills
- Good command of English, ability to communicate in Chinese is an advantage

#### Key Responsibilities:

- Identify and clarify with customer on the cause of defaults
- Issue Collection Letter to remind overdue customers for regular monthly repayment and make courteous calls to recover overdue loan
- In charge of Defaulted Loans Recovery and credit card collection
- Report the Non-performing Loans to Management Team for decisions before filing the complaint to courts. Submit the complaint to courts and follow up the court process and try to get the loan repaid as fast as possible
- Monitor Loan Provision to ensure the compliance with NBC Prakas and minimize level of the bad debt provision
- Issue collection letter to remind overdue cardholder for regular monthly repayment
- Prepare monthly credit collection report and other tasks as assigned by supervisor

**Closing Date: 30 June 2019**

#### *How to apply*

If you are interested in an exciting career with us and consider joining our dynamic team, we welcome your application! Your CV shall submit to:

**Cathay United Bank (Cambodia) Co. Ltd.**

**Human Resources Department**

**68 Samdech Pan Street (St.214) Khan Daun Penh, Phnom Penh, Cambodia**

**Tel: (855) 23 211 211**

Or Email to: [hr@kh.cathaybk.com](mailto:hr@kh.cathaybk.com)