



## Employment Opportunity

\*\*\*\*\*

Cathay United Bank is an equal opportunity employer. We're focused on attracting and retaining the best talent to our organization. Cathay United Bank is a great place to be because we have leading edge strategies that offer employees a vision of the future and chance to be involved. Currently, we are looking for some potential candidates to fill in below roles.

### Accounting Officer

**Location: Phnom Penh**

#### Minimum Requirements:

- Holding bachelor degree in Accounting, Banking & Finance
- Knowledge of banking industry and banking operation
- Fresh graduates are encouraged to apply
- A good team player and proactive personnel
- Possess a positive attitude, mature, highly initiative and a self-starter
- Be well manner and honest personality
- Keen to learn new thing, willingness to accept new jobs as assigned and critical thinking are required
- Good in English with ability to communicate , Mandarin is plus
- Good in excel and MS Word

#### Key Responsibilities:

- Prepare, examine, or analyze accounting records
- Prepare forms and manuals for accounting and bookkeeping personnel
- Check daily transaction receipts and record into accounting system
- Prepare monthly NBC and financial reports
- Other duties as assigned by supervisor

**Closing date: 30 June 2018**

### How to apply

If you are interested in an exciting career with us and consider joining our dynamic team, we welcome your application! Your CV shall submit to:

**Cathay United Bank (Cambodia) Co. Ltd.**

**Human Resources Department**

**68 Samdech Pan Street (St.214) Khan Daun Penh, Phnom Penh, Cambodia**

**Tel : (855) 23 211 211**

Or Email to: [hr@cathaybk.com.kh](mailto:hr@cathaybk.com.kh)